

**BIRMINGHAM AIRPORT
CONSULTATIVE COMMITTEE**

To:

Chairman: Mr Colin Flack
Secretary: Mr L Stevenson

The Chairman and Members of the
Birmingham Airport
Consultative Committee

**Birmingham Airport Consultative
Committee Secretariat**

c/o Resources Directorate
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Date: 7 November 2017

**BIRMINGHAM AIRPORT CONSULTATIVE COMMITTEE
Wednesday, 15 November 2017**

AGENDA

1. CHAIRMAN'S WELCOME, INTRODUCTIONS AND APOLOGIES

2. ANNUAL APPOINTMENT OF VICE-CHAIRMAN

In accordance with the Committee's Constitution, the Committee is invited to appoint a Vice-Chairman for 2017/18, to hold office until the next Annual General Meeting.

3. ANNUAL APPOINTMENT OF STEERING GROUP MEMBERS

In accordance with the Committee's Constitution, the Committee is invited to appoint Members to its Steering Group for 2017/18, to hold office until the next Annual General Meeting.

4. CONSTITUTION AND TERMS OF REFERENCE ANNUAL REVIEW (Pages 7 - 20)

In accordance with the Committee's Constitution, the Committee is invited to review its Constitution and Terms of Reference for 2017/18.

A copy of the Constitution and Terms of Reference (November 2016 revision) is attached, together with draft suggestion revisions to Section 7. Appointment of an Independent Chairman.

5. **COMMITTEE MEMBERSHIP: NON-ATTENDANCE AT MEETINGS** (Pages 21 - 22)

To report on the Steering Group's recent discussion regarding non-attendance at ACC meetings.

6. **MINUTES OF THE LAST MEETING & MATTERS ARISING** (Pages 23 - 34)

To approve the Minutes of the last meeting of the Committee, held on 16 August 2017 and to consider any matters arising.

7. **PRE-SUBMITTED QUESTIONS AND MATTERS ARISING**

To receive pre-submitted questions from Members of the Committee and consider any matters arising.

8. **AIRPORT ACTIVITIES REPORT - JULY TO SEPTEMBER 2017** (Pages 35 - 40)

To consider the Airport Activities Report for the period July to September 2017.

9. **SUSTAINABILITY REPORT - JULY TO SEPTEMBER 2017** (Pages 41 - 54)

To consider the Sustainability Report for the period July to September 2017.

10. **PASSENGER SERVICES REPORT - JULY TO SEPTEMBER 2017** (Pages 55 - 60)

To consider the Passenger Services Report for the period July to September 2017.

11. **NIGHT FLYING POLICY REVIEW - VERBAL UPDATE**

The Airport Company will provide an update to the Committee on the Night Flying Policy Review.

12. **PRESENTATION - CUSTOMER SERVICE: JUSTINE HOWL, HEAD OF COMMUNICATIONS**

13. **UKACC'S ANNUAL MEETING - CHAIRMAN'S FEEDBACK**

Following the deferral of this item from the last meeting, the Chairman will report on his attendance at this year's UKACCs Annual Meeting, which was hosted by Glasgow International Airport on 7 & 8 June 2017.

14. **BICKENHILL (CLOCK LANE) NOISE AND OVERFLIGHTS STUDY** (Pages 61 - 76)

To report on the Bickenhill (Clock Lane) Noise and Overflights Study was conducted between 25th July and 14th August 2017.

15. **AIRPORT HEALTH FORUM** (Pages 77 - 84)

To receive the Minutes of the Birmingham Airport Health Forum that took place

on 13 October 2017.

16. **DATES FOR FUTURE MEETINGS**

The date of the next meeting will be Wednesday 14 February 2018 at 1.30pm, Diamond House, Birmingham Airport.

Future meeting dates thereafter will be:

Thursday 17th May 2018

Thursday 16th August 2018

Thursday 15th November 2018

Thursday 14th February 2019

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